



# Task Description

## National Squad Head Coach – England Scholars (2020-2022 Cycle)

Edition 2: 30-07-20

### Task Purpose:

An England National Squad Head Coach will:

- Assist the England Touch High Performance Panel (ETHPP) with the appointment of up to two Assistant Coaches and one Team Operations Manager for their National Squad; and
- Talent identify, select, coach (as directed by the High Performance (HP) Team and in accordance with the HP Programme) and lead their National Squad for the events they will be participating in during the 2 Year Cycle.

**Experience:** Coaching Elite Touch Teams at International or England Nationals level (or equivalent) is highly desirable.

**Qualifications:** England Touch / Intermediate Coaching (Level 1) qualification being the minimum requirement for Scholars Head Coaches appointments; however, it will be mandatory for all of these coaches to attain the England Touch / FIT Advanced Coaching (Level 2) qualification during the 2 Year Cycle.

**Hours required:** Approximately 10 hours of planning and review work on a week-to-week basis (the workload varies throughout the 2 Year Cycle), attendance at relevant HP training camps and events, attending/presenting at coaching workshops, providing reports/information as directed by the HP Team and using England Touch's Hive Learning Digital Platform to regularly communicate with squad members.

**Key dates:** The key dates within the 2 Year Cycle are likely to include:

- University Touch Championships 2021 & 2022 (Date and Location tbc)
- High Performance Training Camps (Dates and Locations tbc)
- UNTS Events – *for talent identification* (Dates and Locations tbc)



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**Reports to:** The Head of Elite Performance and the HP Director.

**Team:** High Performance Team.

**Locations:** Work from home; working away from home for both HP Camps and events.

**Contract type:** Appointment by ETHPP consisting of Ben Powell (High Performance Director), Sammie Phillips (Head of Elite Performance) and Alex Scott (Scholars HP Manager).

**Salary:** Part of the #OneEngland Rewards & Recognition Scheme. Essentially this is a voluntary role with expenses payable (if applicable and agreed in advance by the High Performance Team). In addition, there is a training and touring apparel allowance plus training kit and equipment also provided. Questions relating to expenses for individual tournament should be directed to Ben Powell (High Performance Director - [Ben@englandtouch.org.uk](mailto:Ben@englandtouch.org.uk)).

## How to apply:

In order to apply we ask that all applicants read the information above carefully and study the 'Skills and Qualities' and the 'Scope of roles/key elements' sections below to determine your suitability.

Please click on the following link to complete the online application form: [England Touch High Performance Application Form](#)

If you have any questions about the application either prior to submitting or after submission, please email [Ben@englandtouch.org.uk](mailto:Ben@englandtouch.org.uk).

We aim to acknowledge your application within 7 days of receipt. The High Performance Panel meet regularly, and we will advise on the outcome of your application as soon as possible.



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## Skills and Qualities:

<b>Person specification</b>	<b>E</b>	<b>D</b>
The ability to promote, support and adhere to the professional culture within England Touch and the England Touch HP Programme.	X	
The ability to work closely and professionally with HP personnel, coaches/managers and support staff.	X	
To produce athlete assessment forms, provide formal (written) and informal (verbal) athlete feedback throughout the training campaign and performance evaluation at the end of each campaign.	X	
To produce session plans, playbook, overall game plans and coaching reports plus respond to other information requests in a timely manner, as requested by the HP Team.	X	
To utilise England Touch's Digital Learning Platform Hive Learning as a way of maintaining contact with athletes and staff away from HP Camps, including but not limited to creating content, sharing videos for analysis, informing the squad of essential information relating to training sessions and events.	X	
The ability to create a vision and strategy for your squad (in particular detailed game plan including an explanation of playing roles) for submission to the HP Team.	X	
To create coaching content for elite athletes (in line with the session plan template and linking directly to the game plan) and to deliver this coaching content to your athletes in a team environment and explain their role in the overall game plan.	X	
To demonstrate strong technical and tactical knowledge and understanding of Touch.	X	
To demonstrate knowledge of the trends of the game and in particular England Touch's key opposition.		X
Commitment to coach development and the potential to progress through England Touch's Elite Coaching Pathway, including delivering coaching workshops and mentoring other coaches in the the pathway.		X
Strong organisational skills with excellent attention to detail.	X	
The ability to cope with pressure and maintain a positive approach in your coaching.	X	
Strong leadership skills and the ability to motivate your support staff and athletes.	X	
Strong written and verbal communication skills, particularly required for all writing tasks and giving presentations to athletes, staff and others as directed by the HP Team.		X

## Scope of Role/Key Elements:

<b>Main duties and job accountabilities</b>	<b>Measures and input required</b>
Ensure the physical, emotional and psychological wellbeing of athletes in your care.	Create a safe and comfortable environment for athletes to train and develop in.
Select an initial Training Squad via prescribed selection pathways followed by a Touring Team of 16 athletes plus a number of Non-Travelling Reserves, as directed by the HP Team.	Submit Training Squads and Touring Team selections to the HP Selection Panel within the deadlines set out.



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<p>Create a detailed Game Plan and structured Training Plan for the campaign, with input from your assistant coaches, senior player group, and the HP Team, and communicate and deliver this training plan to your athletes.</p>	<p>Submit your Game Plan and Session Plans to the HP Team as requested.</p>
<p>Lead your staff and athletes in the establishment of a positive and supportive high-performance environment for their team.</p>	<p>Conduct a goal setting session and agree clear goals/values/behaviours/expectations of your athletes and staff and create your squad mission statement and core values with assistance from our sports psychologists.</p>
<p>Prepare your athletes and staff for international competition by ensuring clarity of game plan, on and off field policies and expectations and effectively timetabling athlete and staff responsibilities during any Tour.</p>	<p>Produce a Tour Handbook for your athletes and staff so that they are all aware of their timetable, roles and responsibilities and expectations whilst on Tour.</p>
<p>Provide individual feedback – verbal and written – to athletes.</p>	<p>Use the athlete assessment form to highlight areas where athletes need to improve and regularly monitor and provide feedback on their performance with these specific areas in mind.</p>
<p>Communicate with media, parents, sponsors, and any other stakeholders.</p>	<p>Ensure the correct information is effectively and professionally communicated to our stakeholders.</p>
<p>Participate in coach development opportunities and keep your knowledge of the game up to date.</p>	<p>Attend the Continued Professional Development sessions as provided by the HP Team, as well as completing self-directed study/development and analysing footage of our key opponents.</p>
<p>Work closely with your assistant coach(es) and your senior player group within your squad and regularly update them on your plans and request their feedback and input.</p>	<p>Mentor your Assistant Coach(es) and provide development opportunities for them before, during and after training sessions and competition.</p>
<p>Abide by and promote sound ethics and England Touch policies including undertaking such measures to ensure protection of athletes under the age of 18</p>	<p>Refer to the England Touch Association’s Code of Behaviour  <a href="http://www.EnglandTouch.org.uk/play/code-of-behaviour/">http://www.EnglandTouch.org.uk/play/code-of-behaviour/</a></p>
<p>Manage and provide support to staff and other personnel within the squad.</p>	<p>Ensure staff are briefed on the aims of each session and the purpose of each activity and their role.</p>
<p>Motivate, support and manage your Team Manager.</p>	<p>To ensure:</p> <ul style="list-style-type: none"> <li>• Clear, timely and appropriate communication takes place – between athletes, team</li> </ul>



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	<p>management and the HP Team;</p> <ul style="list-style-type: none"><li>• Athlete personal data and requirements for camps and tours are provided to the Head of Elite Logistics within given deadlines;</li><li>• Kit and Training Camp/Tour payments are tracked and processed in accordance with deadlines set by the Head of Elite Logistics.</li></ul>
Submit a review report and athlete assessment forms at the end of each campaign.	A written report reviewing the campaign will be submitted to the HP Team alongside athlete assessment forms in a timely manner.
Utilise England Touch's Digital Learning Platform Hive Learning as a way of maintaining contact with athletes and staff away from HP Camps.	Drive engagement on your squad's Hive Group by creating content, encouraging others to create content, using polls/quizzes, uploading videos, assigning tasks and sharing information/good practice and encouraging collaboration.