



# Task Description

## National Squad Asst Coach – England Scholars (2020-2022 Cycle)

Edition 2: 30-07-20

### Task Purpose:

An England National Squad Assistant Coach will:

- Assist the Head Coach at High Performance (HP) Camps and events within the campaign cycle;
- Work in a team alongside the Head Coach, any other Assistant Coaches, Team Operations Manager, Medical Team Personnel and HP Personnel;
- Assist with talent identification, selection, coaching (as directed by the Head Coach and High Performance (HP) Team in accordance with the HP Programme) during the 2 Year Cycle.

**Experience:** Coaching or assistant coaching Elite Touch Teams at International or England Nationals level (or equivalent) is highly desirable.

**Qualifications:** England Touch / FIT Intermediate Coaching (Level 1) qualification is highly desirable on appointment; however, it will be mandatory to attain the England Touch / FIT Intermediate Coaching (Level 1) qualification during the 2 year campaign cycle.

**Hours required:** Approximately 5 hours of planning and review work on a week-to-week basis (the workload varies throughout the campaign) in addition to attendance at HP Camps (including Continued Professional Development (CPD) workshops at such camps), assisting the Head Coach with the provision of reports and presentations to the HP Team as required.

**Key dates:** The key dates within the 2 Year Cycle are likely to include:

- University Touch Championships 2021 & 2022 (Date and Location tbc)
- High Performance Training Camps (Dates and Locations tbc)
- UNTS Events – *for talent identification* (Dates and Locations tbc)



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**Reports to:** The Head Coach, Head of Elite Performance and the HP Director.

**Team:** High Performance Team.

**Locations:** Work from home; working away from home for both HP Camps and events.

**Contract type:** Appointment by ETHPP consisting of Ben Powell (High Performance Director), Sammie Phillips (Head of Elite Performance) and Alex Scott (Scholars HP Manager).

**Salary:** Part of the #OneEngland Rewards & Recognition Scheme. Essentially this is a voluntary role with expenses payable (if applicable and agreed in advance by the High Performance Team). In addition, there is a training and touring apparel allowance plus training kit and equipment also provided. Questions relating to expenses for individual tournament should be directed to Ben Powell (High Performance Director - [Ben@englandtouch.org.uk](mailto:Ben@englandtouch.org.uk)).

## How to apply:

In order to apply we ask that all applicants read the information above carefully and study the 'Skills and Qualities' and the 'Scope of roles/key elements' sections below to determine your suitability.

Please click on the following link to complete the online application form: [England Touch High Performance Application Form](#)

If you have any questions about the application either prior to submitting or after submission, please email [Ben@englandtouch.org.uk](mailto:Ben@englandtouch.org.uk).

We aim to acknowledge your application within 7 days of receipt. The High Performance Panel meet regularly, and we will advise on the outcome of your application as soon as possible.

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## Skills and Qualities:

<b>Person specification</b>	<b>E</b>	<b>D</b>
The ability to promote, support and adhere to the professional culture within England Touch and the England Touch HP Programme.	X	
The ability to work closely and professionally with HP personnel, coaches/managers and support staff.	X	
To assist in the production of athlete assessment forms, provision of formal (written) and informal (verbal) athlete feedback throughout the training campaign and performance evaluation at the end of each campaign.	X	
To assist in the production of session plans, playbook, overall game plans and coaching reports plus respond to other information requests in a timely manner, as requested by the HP Team.	X	
To utilise England Touch's Digital Learning Platform Hive Learning as a way of maintaining contact with athletes and staff away from HP Camps, including but not limited to creating content, sharing videos for analysis, informing the squad of essential information relating to training sessions and events.	X	
To assist in the creation of a vision and strategy for your squad (in particular detailed game plan including an explanation of playing roles) for submission to the HP Team.	X	
To assist in the creation of coaching content for elite athletes (in line with the session plan template and linking directly to the game plan) and to deliver this coaching content to your athletes in a team environment and explain their role in the overall game plan.	X	
To demonstrate strong technical and tactical knowledge and understanding of Touch.	X	
To demonstrate knowledge of the trends of the game and in particular England Touch's key opposition.		X
Commitment to coach development and the potential to progress through England Touch's Elite Coaching Pathway, including delivering coaching workshops and mentoring other coaches in the coaching pathway.		X
Strong organisational skills with excellent attention to detail.		X
The ability to cope with pressure and maintain a positive approach in your coaching.	X	
Strong leadership skills and the ability to motivate your support staff and athletes.	X	
Strong written and verbal communication skills, particularly required for all writing tasks and giving presentations to athletes and staff as directed by the HP Team.		X

## Scope of Role/Key Elements:

<b>Main duties and job accountabilities</b>	<b>Measures and input required</b>
Support the Head Coach to ensure the physical, emotional and psychological wellbeing of athletes in your care.	Assist in creating a safe and comfortable environment for athletes to train and develop in.



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Assist the Head Coach with the selection of an initial Training Squad via prescribed selection pathways followed by a Touring Team of 16 athletes plus a number of Non-Travelling Reserves, as directed by the HP Team.	Assist in the submission of Training Squads and Touring Team selections to the HP Selection Panel within the deadlines set out.
Assist the Head Coach with the creation of a detailed Game Plan and structured Training Plan for the campaign, with input from your senior player group, and the HP Team, and assist in the communication and delivery of this training plan to the athletes in the squad.	Assist in the submission of the Game Plan and Training Plan to the HP Team.
Assist the Head Coach in leading the coaching and management team and also establishing a positive and supportive high-performance environment for the athletes.	Agree clear goals/values/behaviours/expectations of the athletes and staff and create your squad mission statement and core values with assistance from our sports psychologists.
Assist in the preparation of the athletes and staff for international competition by ensuring clarity of game plan, on and off field policies and expectations and effectively timetabling athlete and staff responsibilities during any Tour.	Assist in the production of a Tour Handbook for the athletes and staff so that they are all aware of their timetable, roles and responsibilities and expectations whilst on Tour.
Assist in the provision of individual feedback – verbal and written – to athletes.	Use the athlete assessment form to highlight areas where athletes need to improve and regularly monitor and provide feedback on their performance with these specific areas in mind.
Communicate with media, parents, sponsors, and any other stakeholders.	Ensure the correct information is effectively and professionally communicated to our stakeholders.
Participate in coach development opportunities and keep your knowledge of the game up to date.	Attend the Continued Professional Development sessions at HP Camps as provided by the HP Team, as well as completing self-directed study/development and analysing footage of our key opponents.
Work closely with your coaching/management team and the senior player group within your squad and regularly update them on your plans and request their feedback and input.	Work with the Head Coach to continue your personal coach development and seek feedback on your role and performance.
Abide by and promote sound ethics and England Touch policies including undertaking such	Refer to the England Touch Association's Code of Behaviour

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measures to ensure protection of athletes under the age of 18.	<a href="http://www.EnglandTouch.org.uk/play/code-of-behaviour/">http://www.EnglandTouch.org.uk/play/code-of-behaviour/</a>
Provide support to staff and other personnel within the squad.	Assist the Head Coach with briefing other staff and athletes on the aims of each session and the purpose of each activity and their role.
Assist the Head Coach with the motivation, support and management of the Team Manager.	<p>To ensure:</p> <ul style="list-style-type: none"> <li>• Clear, timely and appropriate communication takes place – between athletes, team management and the HP Team;</li> <li>• Athlete personal data and requirements for camps and tours are provided to the Head of Elite Logistics within given deadlines;</li> <li>• Kit and Training Camp/Tour payments are tracked and processed in accordance with deadlines set by the Head of Elite Logistics.</li> </ul>
Assist in the submission of a review report and athlete assessment forms at the end of each campaign.	A written report reviewing the campaign will be submitted to the HP Team alongside athlete assessment forms in a timely manner.
Utilise England Touch's Digital Learning Platform Hive Learning as a way of maintaining contact with athletes and staff away from HP Camps.	Drive engagement on your squad's Hive Group by creating content, encouraging others to create content, using polls/quizzes, uploading videos, assigning tasks and sharing information/good practice and encouraging collaboration.